



# Shri Swaminarayan Gurukul Public School

Session: 2019-20

## Grievance Redressal Committee

The Grievance Redressal Committee comprises of the Principal, senior faculties and a student representative. Any aggrieved student may make an application to the Principal at the Grievance Redressal Cell seeking redressal of grievance.

The Grievance Redressal Cell shall receive the complaint and the Committee shall fix a date for hearing the complaint and communicate its decision within ten days of receipt of complaint. The Grievance Redressal Committee shall ensure disposal of every application as speedily as possible, and not later than a month of receipt of the grievance. On the conclusion of proceedings, the

Committee shall pass such order, as may be deemed fit to redress the grievance and provide relief as may be desirable to the affected party at issue. In case of false or frivolous complaint, the Committee may take appropriate action against the complainant.

## Grievance Redressal Cell:

N.B: Grievances may be sent to [gpsankleshwar@gmail.com](mailto:gpsankleshwar@gmail.com) or write to:

Shree Swaminarayan Gurukul Public School,  
Plot No.508, Sardar Park , GIDC, Ankleshwar

### Members of Grievance Redressal Cell

No.	Name	Designation	Contact No.
1	Mrs. Amita Srivastava	Principal	9427876625
2	Ms. Sarita Kshatriya	PRT	7359344674
3	Mrs. Pinki Kaushik	TGT	8980020084
4	Mrs. Nisha Dubey	TGT	9737058610
5	Mrs. Sapna Dangri	TGT	9909256736
6	Ms.Zinia Singh	Student Representative	8171526619

## GUIDELINES FOR GRIEVANCE REDRESSAL COMMITTEE

1. **Objective:** To provide a mechanism to students of the school to raise their grievances and to provide redressal for the same so that they have smooth tenure at the school from the day of admission till they leave school.
2. **Definition: “Aggrieved student”** means a student who has any complaint in the matters concerned with the grievances defined under these guidelines, and includes a person seeking admission to the school.
3. **“Grievances”:** Grievances include the following complaints of the aggrieved students, namely:
  - i. Making admission contrary to merit determined in accordance with the declared admission policy of the school;
  - ii. Demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by the school.
  - iii. Breach of the policy for reservation in admission as may be applicable
  - iv. Complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories;
  - v. Non payment or delay in payment of scholarships to any student that the school is committed.
  - vi. Delay in conduct of examinations or declaration of results beyond that specified in the academic calendar;
  - vii. Non provision of student amenities as may have been promised or required to be provided by the school;
  - viii. Denial of quality education as promised at the time of admission or required to be provided;
  - ix. Non transparent or unfair evaluation practices;

- x. Harassment and victimisation of students, including sexual harassment;

**Members of Sexual Harassment Committee:**

The present members of the complaints committee to deal with the complaints of sexual harassment in accordance with the guidelines laid down by the supreme court of India relating to sexual harassment of women workers at work places and students are as follows:

**Sexual Harassment Committee**

No.	Name	Designation	Contact No.
1	Mrs. Amita Srivastava Chairperson	Principal	9427876625
2	Mrs. Priya Sharma	Counsellor	9825847020
3	Mrs. Soma Biswas	ATD	9824343056
4	Mrs. Pratima Majee	TGT	9429337654

## THE CHILD PROTECTION COMMITTEE

The present members of the complaints committee to deal with the protection of children from sexual offence are as follows:

### Members of Child Protection Committee

No.	Name	Designation	Contact No.
1	Mrs. Amita Srivastava	Head: Principal	9427876625
2	Jalpa Patel		9978990770
3	Priyanka Singh		9724209969
4	Sheena Nair		9429337654
5	Bhupenda Bodana		9429337465
6	Studeshana Bhatnagar		9638386716
7	Ms. Debasmita Samantaray	Student Representative	9737886842
8	Master Vaibhav Raval	Student Representative	8320625875